



GOVERNMENT OF PUERTO RICO

PUERTO RICO FISCAL AGENCY AND FINANCIAL ADVISORY AUTHORITY

FIRST ADDENDUM TO  
REQUEST FOR PROPOSALS

seeking

21<sup>st</sup> CENTURY TECHNICAL AND  
BUSINESS EDUCATION FUND  
GRANT ADMINISTRATOR SERVICES

For

The Puerto Rico Fiscal Agency and  
Financial Advisory Authority

RFP Issuance Date: April 26<sup>th</sup>, 2021

[www.aafaf.pr.gov](http://www.aafaf.pr.gov)

Addendum Issuance Date: May 10<sup>th</sup>, 2021



## FIRST ADDENDUM TO REQUEST FOR PROPOSALS

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On April 26, 2021, the Puerto Rico Fiscal Agency and Financial Advisory Authority (“AAFAF”) issued a request for Proposals (“RFP”) seeking the professional services detailed therein (“Services”).

AAFAF yearns to clarify several questions regarding the RFP that have been received via email as of the date of this **First Addendum to the RFP**. Hence, pursuant to the terms & conditions set forth in the RFP, AAFAF hereby provides the following clarifications:

1. As stated in the RFP, the scope of work will include (but is not limited to) the following two key areas: “Skills Assessment and Development Planning” and “Grant Administration”. The “Skills Assessment and Development Planning” scope includes conducting assessment of Puerto Rico workforce; b) identify priority technical and business area skills to focus; and 3) develop skills development plan for Puerto Rico workforce. The “Grant Administration” area will include, among other responsibilities, establishing the process for receipt and evaluation of Grant applications, the administration of the Grant application process, the development of a performance-based disbursement plan, leading the contracting process for selected grantees, conducting and coordinating ongoing monitoring of grantee projects, and the monitoring of ongoing grant reporting, data collection and other accountability measures. These activities are expected to be performed during a three-year period (term of the GAA) with the possibility of two 1-year extensions. **Is the maximum amount of \$500,000 expected to cover the entire scope of work of the two areas for the three-year GAA term?**
  - It must be clarified that the maximum amount of \$500,000, that is expected to cover the entire scope of work of the two areas, is to be calculated annually, within the three-year GAA term, for a total maximum amount of \$1,500,000.



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2. Would AAFAF consider splitting this RFP in two separate RFPs, one for the “Skills Assessment and Development Planning” area, and another one for the “Grant Administration” area?
  - No. Only one proposal considering the “Skills Assessment and Development Planning” and the “Grant Administration” must be presented.
  
3. As stated in the RFP, there is a specific dateline included in the “Skills Assessment and Development Planning” area: The recommendations for goals of the “Skills Development Plan and Grant Administrative Services” has to be presented to AAFAF no later than 90 days from commencement of the assessment. **Are there any datelines expected for the different phases of the “Grant Administration” project scope (e.g.: The grant application process has to start before X date)?**
  - Please provide further clarification.

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This First Addendum does not modify nor change in any way none of the terms & conditions set forth in the **RFP**.

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